

NORTH HERTFORDSHIRE DISTRICT COUNCIL

Council Offices, Gernon Road, Letchworth Garden City, Hertfordshire, SG6 3JF
Telephone: (01462) 474000
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FINANCE POLICY & GOVERNANCE DIRECTORATE
Strategic Director: Norma Atlay

Mrs A Warner
Clerk to Holwell Parish Council
Holly Cottage
4 Hambridge Way
Pirton, Nr Hitchin
Herts, SG5 3QS

Our Ref: KP/Precept
Contact Officer: Mrs Karen Pulham
Direct Line: 01462 474643
Email: karen.pulham@north-herts.gov.uk
Date: 30th March 2016

Dear Mrs Warner

2016/2017 PRECEPT REQUIREMENTS

Your annual parish precept amount for 2016/2017 is £7,950 which includes £656.10 of CTRS Grant.

I write to advise you that two equal payments of £3,975 will be made into your Parish Council bank account in respect of the 2016/17 precept payment on the following dates:

Monday	11 April 2016
Monday	12 September 2016

These payments will be made through the BACS system. If any changes are made to the bank account details for the Parish, please supply an official notification as soon as possible.

Yours sincerely

KAREN PULHAM
Technical Assistant to Strategic Director of Finance, Policy and Governance.